



Bulletin 2025-11

January 30, 2026

2026-27 Inter-Panel Exchange - Elementary/Secondary Teachers

Background

The Employee Services Department is now accepting applications from qualified teachers who are interested in an inter-panel exchange (Elementary/Secondary panels) for the 2026-2027 school year.

At the end of the exchange, you will have right of return to your original school subject to the transfer, surplus and redundancy provisions of the Collective Agreement.

Application Deadline: 4:00 p.m. March 1, 2026

Application Process: Complete Form OCDSB 197 and scan/email to your respective HR Advisor, identified below by March 1, 2026.

Teachers who have found an exchange partner must complete one application form for approval by the two Principals/Superintendents and submission to Employee Services.

Teachers who have not found a partner for an inter-panel exchange can complete one section of the form for submission. Employee Services will then compile these applications and share them with those seeking a match. If two teachers subsequently make a match from among the applications a completed application form must be submitted to your HR Advisor in Employee Services by March 30, 2026.

Applicable Collective Agreement Article Number:

- Elementary L31 Inter-panel Exchanges
- Secondary L25.04 External Teacher Exchanges

Approval / Denial Process:

HR Advisors will confirm approval or denial of all exchanges in writing by May 1, 2026 (but no later than June 30th), to be effective at the commencement of the next school year, subject to surplus and redundancy procedures.

Questions?

Contact your HR Advisor if you have any questions either by Board email or via phone. Their contact information can be found below.



HR Advisors – Elementary (K-8):

Jasmine Wilkinson-Turpin, HR Advisor 613-596-8211 x8396, jasmine.wilkinson-turpin@ocdsb.ca	A. Lorne Cassidy ES to Fielding Drive PS, including Agincourt Virtual
Jennifer Jones-Kosmack, HR Advisor 613-596-8211 x8407, jennifer.jones-kosmack@ocdsb.ca	First Avenue PS to North Gower PS, Central, CHEO School, First Place Elementary
Grace Wiegand, HR Advisor 613-596-8211 x8425 grace.wiegand@ocdsb.ca	Orleans Wood ES to York St PS, including Orleans Elementary – new in Fall '26

HR Advisors – Secondary (9-12):

Cassandra Bennett, x8147, cassandra.bennett@ocdsb.ca	Adult - Lisgar, Secondary Alternative Schools & McHugh
Andrea Adams, x8414 andrea.adams@ocdsb.ca	Longfields-Davidson Heights - Woodroffe, Home Instruction & Central Academic

Dianne Robertson, Team Manager - Elementary Academic Division

Melissa Coady, Team Manager - Secondary Academic Division