



Bulletin 2025-12

January 30, 2026

2026-2027 Inter-School Exchange -Elementary Teachers

For the purposes of professional growth and development, the Employee Services department is now accepting applications from qualified teachers who are interested in **an inter-school exchange (within the elementary panel)** for the 2026-2027 school year. At the end of the exchange, you will have the right of return to your original school subject to the transfer, surplus and redundancy provisions of the Collective Agreement.

Application Deadline: 4:00 p.m. March 1, 2026

Applicable Collective Agreement Article Number: L30.13 Teacher Exchanges

Application Process: Complete Form OCDSB 197E and scan/email to your respective HR Advisor, identified below, by March 1, 2026.

Jasmine Wilkinson-Turpin, HR Advisor 613-596-8211 x8396, jasmine.wilkinson-turpin@ocdsb.ca	A. Lorne Cassidy ES to Fielding Drive PS, including Agincourt Virtual
Jennifer Jones-Kosmack, HR Advisor 613-596-8211 x8407, jennifer.jones-kosmack@ocdsb.ca	First Avenue PS to North Gower PS, Central, CHEO School, First Place Elementary
Grace Wiegand, HR Advisor 613-596-8211 x8425 grace.wiegand@ocdsb.ca	Orleans Wood ES to York St PS, including East Urban Community ES – new in Fall '26

Teachers who have found an exchange partner, must complete one application form for approval by the two Principals/Superintendents.

Teachers who have not found a partner can navigate to Google Groups. You will see a group called **HR-Elementary Job Share/Exchange Conference** by searching on all groups. This conference allows Elementary contract teachers to post expressions of interest in exploring a job share or inter-school exchange (i.e. elementary school to elementary school). If you find a willing partner, then please submit the required application form as set out in this bulletin.



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD



Learning



Well-Being



Social
Responsibility

Approval / Denial Process: HR Advisors will confirm approval or denial of all exchanges in writing by May 1, 2026, to be effective at the commencement of the next school year, subject to surplus and redundancy procedures.

For further information, please refer to the [Elementary Academic Webpage](#), or contact your HR Advisor.

Dianne Robertson, Team Manager - Elementary Academic Division